

GROUP INFORMATION

Group Name: _____

Further Group #: _____

General Information Change:

New Group Name: _____

New Address: _____
Street City State ZIP

New Group TIN/EIN: _____

ADDING CONTACT

Name: _____ Phone: _____

Email: _____

New Contact is (select one):

Primary contact

The primary contact has the ability to add or remove additional contacts and has the Admin role on the Group Online Service Center.

Additional contact

All contacts will receive standard email notifications from BCBSVT and have access to Group Online Service Center.

Opt me out of receiving email notifications

INACTIVATING EXISTING CONTACT

Contact name: _____

Inactivate

SIGNATURE

Effective Date of Change: This change will take place as soon as the information is received and processed.

Group Contact Signature

Signature Date

Questions? Call Group Leader Services at 1-866-999-2605.

Send via secured email only:

mymoneybcbsvt.documents@hellofurther.com

Fax to:

866-231-0214

Mail to:

PO Box 14836
Lexington, KY 40511